

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
October 10, 2023**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **October 10, 2023**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Nancy Woolf - Chair, Brian Brown - Board Member, Nancy Grindley - Vice Chair
Jonathan Ferrell - Treasurer and Jenn O'Brien - Board Member had excused absences

Also present were:

Mike Fabbre - District Manager, Bryan Burks - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton - Finance Manager/Secretary, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wrisley - Recorder
Members of the public were also present

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:00 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- September 12, 2023

MOTION by Brown and seconded by Grindley to approve the September 12, 2023 regular meeting minutes as submitted. Motion voted in favor.

4. 725 Prospect Drive – Unauthorized Connection

- Fabbre noted the letter included in the board packet from Lock, to the property owner regarding an unauthorized connection to the District's water and wastewater system. He reviewed details of the violation of the rules and regulations, the failed inspection and the stop work order. District staff is seeking direction from the Board regarding how to proceed with implementation and enforcement of Section 3.10 (unauthorized connection) in the District Rules and Regulations.
- The Board heard the property owner speak and explain his understanding of the situation.
- Lock explained the possible options of action before the Board and the decision was made to table this item until the next regular meeting when an executive session will be held to discuss how the District should proceed.

5. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- Fabbre reported that the water master plan has been delayed until November.
- The contractor for the Bridges of Columbine project paid for the SpectraShield material to be installed in the manhole at that site.
- The District wide moratorium for tapping into the mainlines begins on October 15, 2023 and ends on April 15, 2024.
- The Prospect Ridge and Villages at Mt Crested Butte feasibility letters have gone out to the developers and the Town of Mt Crested Butte. The District is waiting for the required feedback from these developers before moving forward with their review process.

6. September 2023 Financial Report

- Fulton reported there were no major issues during the month and several projects are wrapping up.

MOTION by Woolf and seconded by Brown to approve the September 2023 Financial Report. Motion voted in favor.

7. Draft 2024 Budget

- A State mandate requires a draft budget to be presented before October 15, 2023. An approved/finalized budget will be submitted to the State after the December Board meeting.

- The Board will have a performance evaluation for Fabbre in an executive session at the December meeting.
- There was discussion regarding proposed budget figures as well as some of the 2024 projects. Adjustments are anticipated and will be presented at the next Board meeting.
- There was discussion regarding the impacts of Proposition HH which is on the ballot for the November election.
- It is anticipated that there will be rate increases in 2024. Final percentages will be forthcoming.
- There was discussion regarding personnel issues and the possibility of creating an additional administrative position to assist with the increasing workload.
- The District will consult the Special District Association (SDA) and Employers Council for more guidance on recommended rates, salaries and reserves as well as research possible grants for some of the 2024 projects.
- It was suggested that a committee including two appointed Board members would be helpful to assist staff with adjusting the draft budget.

MOTION by Woolf and seconded by Brown to appoint Brown and Ferrell - treasurer with Woolf as an alternate to a budget subcommittee for assisting staff with adjustments to the 2024 draft budget. Motion voted in favor.

8. Legals

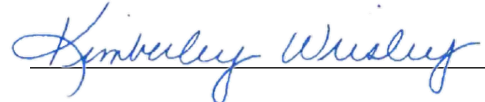
- Lock reviewed the importance of cooperative work between the Town of Mt Crested Butte and the District as separate, autonomous entities.
- It was reported that Pristine Point (PP) approved the agreement with the District but have not received the signed and executed documents yet.

9. New/Old Business Before the Board

- There was no new or old business discussed.

10. Adjourn

MOTION by Woolf and seconded by Brown to adjourn the regular board meeting at 7:10 pm. Motion voted in favor.



Drafted by: Kimberley Wrisley



Submitted by: Kent Fulton