

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
JUNE 11, 2024**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **June 11, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Nancy Woolf - Chair, Brian Brown - Board Member, Jonathan Ferrell - Treasurer, Nancy Grindlay - Vice-Chair and Jenn O'Brien - Board Member

Also present were:

Mike Fabbre - District Manager, Bryan Burks - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton - Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wisley - Recorder, Members of the public

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:00 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- May 7, 2024
- May 14, 2024

MOTION by Ferrell and seconded by Grindlay to approve the May 7, 2024 special meeting minutes as submitted. Motion voted in favor.

MOTION by Brown and seconded by Ferrell to approve the May 14, 2024 regular meeting minutes as submitted. Motion voted in favor.

4. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- There will be a meeting held at the District office on Thursday, June 13, 2024 at 11:00 am for discussion with developers in the community regarding the impacts of their projects on the collections interceptor line capacity.
- Fabbre noted the recent laboratory sample results in exceedance of the daily maximum for potentially dissolved copper. Staff has started comprehensive sampling and is working to identify and resolve the issue as quickly as possible.

5. May 2024 Financial Report

- Fulton reported the District has received \$120K in tap fees and another \$95K tap fee is in process.
- Fulton highlighted two large invoices paid to Dietrich Construction from the water facility's "Repairs and Maintenance" fund as well as several consulting invoices that were paid out.
- Fulton asked for direction regarding the \$650K excess/unspent funds from the CWRPDA loan for the Water Treatment Plant Expansion Project. These funds could be used toward the upcoming August 2024 payment (the excess was not accounted for in the 2024 budget) or they could be deferred and budgeted for a payment in February 2025. It was decided to budget the funds for 2025.

MOTION by Woolf and seconded by Brown to approve the May 2024 Financial Report as submitted. Motion voted in favor.

6. Legals

- Lock reported he has been working on the following projects: The Water Master Plan, the Collections Interceptor Line, Misc Easements, ATAD IGA and Hunter Ridge Inclusion.
- Locked noted that the Water and Wastewater Cybersecurity, CISA, website is a comprehensive resource for the District's security.

7. New/Old Business Before the Board

- Fabbre reported there will be follow up to the Water Master Plan in the near future from Leonard Rice Engineering and the District has requested a proposal of a desktop analysis for a possible water well.
- There will be a going away party for Bryan Burks on June 27, 2024 at Jose's in the Elevation Hotel.

8. Executive Session

- Consideration of an executive session to discuss the findings of the Employee Retention Committee and the results of the most recent staff survey (the "Subject Matter") pursuant to C.R.S. § 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions from the District's general counsel on the Subject Matter, C.R.S. § 24-6-402(4)(e)(l), to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Subject Matter, and C.R.S. § 24-6-402 4(f)(l) regarding personnel matters related to the Subject Matter, but NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

MOTION by Woolf and seconded by O'Brien to enter into Executive Session at 5:33 pm with no District staff remaining for the discussion. Motion voted in favor.

MOTION by Brown and seconded by Grindlay to exit the Executive Session at 7:14 pm. Motion voted in favor

9. Potential Discussion and Action regarding the Employee Retention Committee and Staff Survey

- The Committee will continue their work and will be conducting more surveys.
- It was decided that the Board will seek assistance from a third-party HR consultant regarding the results of the survey.

MOTION by O'Brien and seconded by Grindlay to retain a third-party HR consultant and for Woolf and O'Brien to continue as Board representatives for the Employee Retention Committee. Motion voted in favor.

10. Adjourn

MOTION by Woolf and seconded by Brown to adjourn the regular board meeting at 7:21 pm. Motion voted in favor.



Drafted by: Kimberley Wrisley



Submitted by: Kent Fulton