

**MINUTES OF THE
PUBLIC HEARINGS & REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
January 9, 2024**

Public Hearings & Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **January 9, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Public Hearings and Regular Board Meeting were as follows: Nancy Woolf - Chair, Jonathan Ferrell - Treasurer, Nancy Grindlay – Vice Chair, Jenn O'Brien – Board Member
Brian Brown - Board Member had an excused absence

Also present were:

Mike Fabbre - District Manager, Bryan Burks - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton – Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wrisley - Recorder, Members of the public

Public Hearing Agenda

1. Call to Order

- The hearing to discuss 2024 Rates & Fees was called to order by Woolf at 5:01 pm and a quorum was present.

2. 2024 Rates & Fees

- Notice of this hearing was published in the Crested Butte News and posted at the District office & website.
- Proposed rate and fee changes include an 8% increase to monthly User & quarterly Availability of Service Fees and to Tap Fees. The Draft 2024 Rates & Fees was posted on the District website and is included in the Board agenda packet. The 2024 Budget includes these changes.

3. Public Comment Period

- No comments were made and the comment period was closed.

4. Adjourn

Public Hearing Agenda

5. Call to Order

- The hearing to discuss the 2024 Budget was called to order by Woolf at 5:05 pm and a quorum was present.

6. 2024 Budget

- Notice of this hearing was published in the Crested Butte News and posted at the District office & website.
- The 2024 Draft Budget is included in the meeting packet.

7. Public Comment Period

- No comments were made and the comment period was closed.

MOTION by O'Brien and seconded Grindlay to approve Resolution 2024-2 adopting the 2024 Rates & Fees and the 2024 Budget as proposed. Motion voted in favor.

8. Adjourn

MOTION by Grindlay and seconded by O'Brien to adjourn the Public Hearings for the 2024 Rates & Fees and the 2024 Budget. Motion voted in favor.

9. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:07 pm and a quorum was present.

10. Citizen Comment Period

- No citizens presented comments.

11. Approve Meeting Minutes

- December 12, 2023

MOTION by O'Brien and seconded by Ferrell to approve the December 12, 2023 regular meeting minutes as submitted. Motion voted in favor. Grindlay abstained because she was not present at that meeting.

12. Nominate Budget Officer – Resolution No. 2024-1

MOTION by Woolf and seconded by O'Brien to approve Resolution No. 2024-1 appointing Kent Fulton as the 2024 Budget Officer. Motion voted in favor.

13. Approve 2024 Final Budget, Rates & Fees – Resolution No. 2024-2

- Resolution No. 2024-2 approved earlier in the meeting.

14. Approve 2024 Mill Levy Rate – Resolution No. 2024-3

- Fulton reviewed the Mill Levy calculation worksheets to explain the 2024 rate of 5.391 mills and anticipated revenues of \$1,149,514.

MOTION by Grindlay and seconded by O'Brien to approve the 2024 Mill Levy Rate, Resolution No. 2024-3. Motion voted in favor.

15. Designation Meeting Location and Notices Posting Location

- Second Tuesday of each month at 5:00 pm, <https://zoom.us/my/mcbwsdboardmeeting> or 100 Gothic Road, Mt. Crested Butte, CO 81225
- Notices Posted: District Website (WWW.MCBWSD.COM) and 100 Gothic Road, Mt Crested Butte, CO 81225

MOTION by O'Brien and seconded by Ferrell to keep the designated meeting and notices posting locations where they currently are and as noted in the meeting packet. Motion voted in favor.

16. Update Transparency Notice

- There was consensus to accept the updated transparency notice as it is presented in the meeting packet.

17. District Manager Report

- Fabbre highlighted a few items and more information can be found on the report in the meeting packet.
- Total Inorganic Nitrogen (TIN) compliance is trending in a positive direction.
- There was discussion about Whole Effluent Toxicity (WET) testing that was started this week.
- Fabbre reported details of a water mainline break located near the headworks building at the wastewater facility.

18. December 2023 Financial Report

- Fulton reported expenses paid for water and sewer repairs and maintenance.
- There was an explanation regarding cashflow and how/why the budget shows a negative balance.
- The yearly audit fieldwork is scheduled with Mayberry and Company for the 3rd week of February.

MOTION by Ferrell and seconded by O'Brien to approve the December 2023 Financial Report. Motion voted in favor.

19. Legals

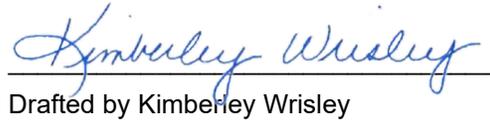
- Lock stated that there is no new information to report.

20. New/Old Business Before the Board

- There are no updates to report regarding the ATAD project with the Town of Crested Butte.

21. Adjourn

MOTION by Woolf and seconded by O'Brien to adjourn the regular board meeting at 5:37 pm. Motion voted in favor.



Drafted by Kimberley Wisley



Submitted by Kent Fulton