

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT  
AUGUST 13, 2024**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **August 13, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:  
Nancy Woolf - Chair, Jonathan Ferrell - Treasurer, Nancy Grindlay - Vice-Chair and Jenn O'Brien - Board Member

Brian Brown - Board Member had an excused absence.

**Also present were:**

Mike Fabbre - District Manager, Adam Bembenek - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Jamie Eichenberger - HDR Engineering, Kent Fulton - Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Kim Wrisley - Recorder

**Board Meeting Agenda**

**1. Call to Order**

- The regular meeting of the Board of Directors was called to order by Woolf at 5:00 pm and a quorum was present.
- There was consensus to amend the agenda to hold the Executive Session first instead of last.

**2. Citizen Comment Period**

- No citizens presented comments.

**3. Executive Session**

- Consideration of an executive session to be held pursuant to C.R.S. § 24-6-402(4)(b) and (e)(I), which concern respectively, conferences with the District's general counsel for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in order to discuss the Draft Water Master Plan and the Collections Interceptor Line.

**MOTION** by Woolf and seconded by Ferrell to enter into Executive Session at 5:03 pm with Fabbre, Fulton, Bembenek, Lock and Eichenberger remaining for the discussion. Motion voted in favor.

**MOTION** by Woolf and seconded by Ferrell to exit the Executive Session at 6:33 pm. Motion voted in favor.

O'Brien was excused from the meeting following the Executive Session and a quorum was still present.

**4. Approve Meeting Minutes**

- July 9, 2024

**MOTION** by Grindlay and seconded by Woolf to approve the July 9, 2024 regular meeting minutes as submitted. Motion voted in favor.

**5. Meridian Lake Park Reservoir #1 Dam Inspection Report**

- Fabbre reported that Koelliker was excused and left the meeting during the Executive Session.
- The biennial (every two years) dam inspection has been successfully completed and the District is currently in a very good position with regard to the dam.
- All improvements from the last several years were accepted and there are not any further capital items to report.

**6. Lead and Copper Rule Revisions – Lead Service Line Inventory**

- Fabbre reported the EPA mandated inspection verified that there are no main lines or service lines containing lead within the District.

**7. District Manager Report**

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.

- Survey work for the collections interceptor line began this week.

#### **8. July 2024 Financial Report**

- Fulton reported the District's new website is now up and running and it meets ADA requirements.
- Fulton referenced a discussion from the July 9, 2024 Board meeting and stated, the District is not required to amend its budget to file with the state. Money is not being moved from one fund to another, therefore it is assigned as a capital expense payment for the current year.
- Raftelis has begun evaluating data to make recommendations for 2025 rate and fee changes.
- Raftelis will also be consulting with the District on the solids project with the Town of Crested Butte. Staff is currently collecting documents and Raftelis will begin their work next week.
- The District received a \$147K deposit refund from the Town of Mt Crested Butte as a return of deposit for satisfied specifications that were part of the Water Plant Expansion Project. There is a remaining \$40K that will be returned after revegetation is completed.
- The District paid the Town of Crested Butte \$1.5 Million for the ATAD project and is waiting on information from Raftelis to see how to move forward.
- A \$686K loan payment, the second of two for 2024, was made to CWRPDA.
- Tap fee revenues are tracking to meet the budget.

**MOTION** by Woolf and seconded by Ferrell to approve the July 2024 Financial Report as submitted. Motion voted in favor.

#### **9. Legals**

- Lock did not have any new information to report.

#### **10. New/Old Business Before the Board**

- The Board has received several letters from the public regarding thoughts about the collection interceptor line issue. Board members are appreciative of the input and encourage any/all comments or concerns.

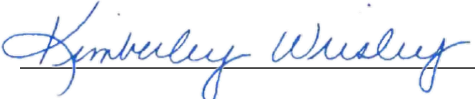
#### **11. Potential Discussion and Action Regarding the Draft Water Master Plan and the Collections Interceptor Line**

- It was suggested that the District finalize the Water Master Plan and present it to the public via its website and the newspaper.

**MOTION** by Woolf and seconded by Ferrell that the District finalize the Water Master Plan and then release it to the public via its website and the newspaper. Motion voted in favor.

#### **12. Adjourn**

**MOTION** by Ferrell and seconded by Grindlay to adjourn the regular board meeting at 6:56 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Kent Fulton